

Northern Marianas College
ACADEMIC COUNCIL
Minutes of December 27, 2010

DATE: December 27, 2010

TIME: 2:30 p.m.

PLACE: N-5

Voting Members Present:

James Kline, *Vice Chair, Academic Council*, Chair, Languages & Humanities Dept. (LH)

Velma Deleon Guerrero, Acting Director, School of Education (SOE)

Dr. Alfredo De Torres, Chair, Sciences, Mathematics, Health & Athletics Dept. (SMHA)

Dr. John Griffin, Chair, Business Dept.

Thomas Sharts, Chair, Social Sciences & Fine Arts Dept. (SSFA)

Non-Voting Members Present:

Amanda Allen, Distance Education Coordinator, Proxy, Information Technology (IT)

Others Present:

Frank Sobolewski, Instructor, SSFA Dept.

Loly Kingzio, Admin. Manager, SSFA Dept., Recorder

Meeting was called to order at 2:38 p.m.

1) Review and Adoption of December 27, 2010 Agenda

The following was added under Announcements:

- a) Moodle

The December 27, 2010 agenda was approved as amended.

2) Review and Adoption of the following Minutes

- a) November 8, 2010 **Tabled**
- b) November 22, 2010 **Tabled**
- c) December 6, 2010 **Tabled**
- d) December 20, 2010 **Tabled**

3) Announcements

- a) Moodle: Amanda would like to visit each academic department, perhaps during a department meeting, to talk to the instructors about Moodle. She will be doing a presentation about Moodle during the upcoming Professional Development Days in January 2011.

4) Old Business

- a) Strengthening Students in Math at NMC (L. Chapap) **Tabled**
- b) Faculty Portfolio **Tabled**
- c) Gen Ed SLOs **Tabled**
 - i) Chair for Gen Ed Committee

5) Department Request to Place Program(s) on *Inactive Status*

- a) Early Childhood Education Certificate Program: Due to no enrollment in the Childhood Education Certificate Program since 2008, Velma requested that the program be placed on inactive status. Minor changes were made to the Academic Program Action Request. **Dr. Griffin made a motion to place the Early Childhood Education Certificate Program on inactive status with the changes. Thomas seconded the motion. Motion carried.**

6) Individual Certificate Program (ICP)

None

7) Individual Degree Program (IDP) Revision

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None

8) Course Guide Review

a) Inactive Status

None

b) Cancellations

None

c) Modifications

Frank and Thomas discussed the revisions that were made to the AR 103 and AR 216 course guides.

AR 103: Additional changes were made to the revised course guide. **Dr. Griffin made a motion to approve the AR 103 course guide with the additional changes. Thomas seconded the motion. Motion carried.**

AR 216: Additional changes were made to the revised course guide. **Dr. Griffin made a motion to approve the AR 216 course guide with the additional changes. Thomas seconded the motion. Motion carried.**

d) New

None

9) New Business

None

10) Adjournment

The meeting adjourned at 3:18 p.m. The next meeting will be on Friday, January 14, 2011, 2:30 p.m. in N-5.

“In order to foster a better informed and cohesive college community, NMC faculty, staff, and students are welcome to attend.”